

**SEMRC Community Reference Group**  
**Held at Armadale Cottage B&B, 3161 Albany Highway ARMADALE**  
**Commencing at 6.25pm on Wednesday 7 February 2007**

**MINUTES**

**1 Welcome & Declaration of Opening**

Ms Beven declared the meeting open at 6.25pm.

**2 Present & Apologies**

**PRESENT**

Ms Mei Lin Clarke	Gosnells	from 6.33pm
Mr David Munut	Gosnells	
Mr Les Edge	Armadale	
Mr Warwick Boardman	South Perth	
Mr Ken Smith	South Perth	
Mr Steve McLaren	Mandurah	
Ms Rebecca Brown	Mandurah	
Ms Sarah Muirhead	SEMRC	
Ms Jan Grimoldby	SEMRC	

**APOLOGIES**

Mr Richard House	Armadale
Mr Andy Gulliver	Murray
Ms Stacey Rosentreter	Mandurah
Mr Marty Ladyman	Claw Environmental

**3 Minutes of previous meeting, 6<sup>th</sup> December 2006**

**Moved: Mr Smith**

**The minutes of the meeting held on 6 December 2006 were CONFIRMED.**

**CARRIED**

**4 Recommendations/Actions from previous meeting**

Nil

**5 Multi Criteria Analysis**

Ms Grimoldby led a discussion on applying weightings against all selection criteria in the revised criteria for site selection document. Three selection criteria (4, 6 & 13) were removed from the ranking as they were fatal flaws for site selection and it was noted that 12 was skipped in the numbering sequence.

Ranked from 1-11, 1 being most important, the group came to the following conclusion:

Criteria	Rank
1	1
2	4
3	5
5	2
7	6
8	7
9	8
10	9
11	11
14	3
15	9

It was noted that many of the criteria for site selection had engineering options to make the site suitable.

Discussions ensued on grouping criteria into physical, natural, topography and health and safety aspects as different people would have a bias towards one, however it was noted that applying multi-criteria analysis is a difficult process that is influenced by personal priorities.

## **6 Bus Trip to Sites**

### **ACTION:**

**Ms Grimoldby to organise a bus trip to visit preliminary list of sites on Sunday 18 February commencing at 9.00am.**

## **7 Second Phase Community Engagement**

Ms Grimoldby led a discussion on the needs and purpose of the second phase of community engagement in order to prepare a consultation brief.

The following objectives were identified:

- Review sites against the Selection Criteria
  - Using local knowledge and ranking system
- Provide education about what a resource recovery facility is and what it would encompass as well as potential benefits
- Gain feedback from residents

The following information needs were identified regarding site selection:

- Why sites were selected (criteria well published)
  - Identify shortfalls
  - Data availability regarding criteria
  - Clear demonstration of the process to reach short-list of sites
  - Clear about the technology options
  - Some demonstration of how the site space may be used to show footprint of potential technologies and resource recovery needs

- Aerial photos / proposed landscaping / roads / transport routes to provide a more visual perspective

The following strategies or methodologies were suggested:

- Forums identifying all sites at suitable locations
  - A number of these would be necessary to reach a larger number of stakeholder
- Information displays
  - Shopping Centres
  - Libraries
  - Councils
  - On-line
  - Schools
- Letter drops to a defined area surrounding proposed sites
- Series of advertising providing lead time to the engagement process to create community awareness
  - Possibly in the form of “soon to be announced”
- Technical assistance grants to representative community groups provided by Waste Management Board to allow them to undertake independent research

## **8 Recycling Contamination Trial Area**

Ms Muirhead led a discussion on how and in what form to proceed with a study area.

The group decided that the scope of the project was quite large and that it should be results driven. The project should apply SMRC research on recycling behaviours.

The project should encompass the following stages:

1. Identify households that contaminate recycling from Cleanaway reports
2. Send a letter to resident
3. If contamination is noted again, follow up with a phone call
4. On a third offence arrange a time to meet with resident and issue a warning that on a further offence their recycling service will be revoked

### **ACTION:**

**RWEDO to draft a standard letter and series of advertising on what to recycle and list of contaminants**

## **9 Quiz Questions Focusing on Media Releases**

### **RECOMMENDATION:**

**That media releases focus on reductions or savings in relation to climate change and also report common contaminants and recycling stories that stop impede the process.**

## **10 Closure, Date & Time of next meeting**

The meeting closed at 8.20pm.

Next meeting to be held Wednesday 4 April 2007 at Armadale Cottage B&B, commencing at 6.15pm.